



March 31, 2020

DEALERSHIP INFORMATIONAL ADVISORY **COVID-19 UPDATE #9**

GOVERNOR HUTCHINSON AND DEPARTMENT OF HEALTH COVID-19 GUIDANCE

I wanted to clarify the current status regarding orders issued by the state related to COVID-19. The most recent guidance from Governor Hutchinson is from March 26, 2020, when he issued an Executive Order, [CLICK HERE](#), stating that "gatherings of more than ten (10) people in any confined indoor or outdoor space are prohibited until further notice." To clarify this directive DOES NOT apply to business, however, business is "advised to limit person-to-person contact and maintain appropriate social distancing of at least six (6) feet to prevent the spread of this virus."

The Arkansas Department of Health has offered guidance for employers based on the CDC, to include the following recommended strategies to use for any infectious disease:

- Actively encourage sick employees to stay home
- Separate sick employees
- Emphasize staying home when sick, respiratory etiquette and hand hygiene by all employees
- Perform routine environmental cleaning
- Advise employees before traveling to take certain steps

See CDC's full Guidance for Businesses and Employers to Plan and Respond to COVID-19 by clicking [here](#). The Department of Health has also created a poster for employers, [ADH Guidance for Employers](#) (flyer).

As mentioned in a previous bulletin, AADA is looking dealership practices to share. Attached is a sample document that one Arkansas dealer is providing its employees, [SAMPLE EMPLOYEE MEMO](#), to help inform them about COVID-19. AADA is not endorsing or recommending this memo, but wanted to share it with dealers that might be looking for ideas on tools and resources for managing this situation.

Taking these pro-active steps now could ward off exposure to the virus and limit further restrictions in the future.

THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT FOR EMPLOYERS

AADA sent a mailout to all dealers over the weekend which included a copy of the new poster required under the Families First Coronavirus Response Act to be displayed at your

dealerships. In addition to this poster, we wanted to provide you with links to the U.S. Department of Labor most updated guidance on the Families First Act. The Q&A answers many questions regarding eligibility and documentation for expanded leave provisions under the Family Medical Leave Act and Emergency Paid Leave. For Q&A, Fact Sheets and applicable posters please ([CLICK HERE](#)).

NADA also updated its summary on this act yesterday and is now available ([CLICK HERE](#)).

As a reminder, the Families First Act is effective, Wednesday, April 1, 2020.

CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT INFORMATION

As you know, Congress passed and President Trump signed into law the \$2.2 trillion Coronavirus Aid, Relief and Economic Security (CARES) Act. This bill, known as Phase 3, includes generous and unprecedented provisions to help provide liquidity for dealerships and to help businesses keep their employees on the payroll. For NADA'S Preliminary Summary of the CARES Act please ([CLICK HERE](#)).

NADA has prepared an analysis regarding applicability of CARES to dealers with more than 500 employees. Please ([CLICK HERE](#)) for NADA's SBA Affiliation Analysis.

DIXON HUGHES WEBINARS OFFERED:

AADA Associate Member DHG Dealerships (Dixon Hughes) is offering two free webinars on the CARES Act on Wednesday, April 1 to at 9 a.m and at 2 p.m. Each webinar session will be recorded and will include the following highlights:

- SBA Loan Provisions & Options
- Significant Tax Incentives & Opportunities
- Interplay with Families First Coronavirus Response Act
- State Tax Implications

The login information is below:

Wed April 1, 2020 at 9 a.m.

<https://attendee.gotowebinar.com/register/8420606908695976715>

Wed April 1, 2020 at 2 p.m.

<https://attendee.gotowebinar.com/register/7792973785724488459>

NADA Launches Dealership Lifeline Webinar Series to Help Dealers Operate During COVID-19:

Additionally, NADA announced today the first three webinars in its Dealership Webinar Lifeline Series, an initiative to help local dealerships navigate business and regulations in the coronavirus environment.

Each webinar in the series will provide important, timely information about coronavirus developments that impact dealership operations, as well as guidance on how dealers can manage their operations accordingly. Webinars are for dealers and affiliated industry partners only, and are not open to press or members of the media. If you are a member of the press or media, please do not register. The first three webinars, occurring this week, are:

- Making Sense Out of the New SBA Paycheck Protection Program: Practical Considerations for Dealers
 - The Federal Tax Implication of COVID-19: How the New Environment Affects Dealers
 - Managing Cash Flow: Making it through the COVID-19 Pandemic
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ADDITIONAL AND HELPFUL LINKS

For additional information related to maintaining your dealership as safe, we would recommend monitoring updates from the CDC, [link](#), and OSHA, [link](#).

Please go to our website for links to information your dealership needs at [AADA coronavirus update](#).

AADA will work to keep you updated on this situation, but a firm commitment to maintaining a safe and clean work environment for your employees and customers will help you navigate this health crisis.

If you have any questions about this bulletin please don't hesitate to call, 501-372-2596, or email Greg Kirkpatrick greg@arkautodealers.com.